

# CO-OPERATIVE REVIEW PROJECT PLAN



Background	
Chair:	Councillor Philippa Davey
Lead Officer:	Mark Turner (Head of Waste Services) and Richard Grant (Local Planning Team Leader)
Democratic Support Officer:	Lynn Young
Membership:	Councillors Ian Bowyer, Michael Leaves, Tuohy and Wheeler
Relevant Cabinet Member:	Councillor Vincent
Date review approved by the Co-operative Scrutiny Board:	Under delegated authority of the Chair and Vice Chair of the Co-operative Scrutiny Board on 27 January 2014.
Summary of subject to be reviewed:	<p>Plymouth's current Municipal Waste Management Strategy (MWMS), the five year planned review of the Waste Strategy is presently being undertaken and Consultants have been commissioned to prepare an evidence base and advise on alternative methods of managing waste and potential future viable options for Plymouth. The strategy review will also need to inform the needs assessment of the Waste Development Plan (2005) also currently being revised. Both reviews will inform the draft Plymouth Plan scheduled for completion in Autumn 2014.</p>
Reason(s) and rationale for the review:	<p>Plymouth's Municipal Waste Management Strategy was adopted in April 2007 and covers the period 2007 to 2030. Due to the long term timescale and the many factors that affect waste arisings the strategy has interim reviews incorporated.</p> <p>The aim of this five year review is to set out how and where Plymouth manages waste and identify the City's future strategic waste management requirements which will inform the needs assessment of the Waste Development Plan. As part of the review the two strategic documents will be integrated under the Plymouth Plan and a draft plan document is scheduled for autumn 2014.</p> <p>The intention is that the Scrutiny Review Group will inform, direct and support the review process.</p> <p>The Consultants with support from officers will provide guidance, technical and legal advice and support to the Group. To initiate this process the Consultants will hold a Scrutiny Review Group consultation session. A key aim of the review is to seek a fresh view and an innovative approach to waste management to broaden sustainability benefits through waste management solutions and achieve better resource management and generate added value in terms of local job creation, community involvement in waste minimisation and recycling activities and reduced carbon impact.</p>

	The review is an opportunity to make a positive impact on a service area or community.
Objectives of the review:	<p>Options appraisal of potential alternative methods of dealing with waste and the benefits and disadvantages of these methods and the feasibility of implementation identified potential methods in the City.</p> <p>To review the City's current waste management provision and establish future potential waste management facility needs and identify appropriate locations.</p> <p>Any change must be considered in accordance with the waste hierarchy to ensure that sustainable waste management is promoted.</p> <p>Ways to create local business, employment and training opportunities while gaining community involvement in sustainable waste management practices and means to reduce the carbon impact of waste management activities should be explored.</p> <p>To meet the Plymouth Plan time frame, the waste strategy review must be completed by March/April 2014. The initial Scrutiny Review Group session will need to be scheduled for March 2014.</p>
What will the review look at?	<p>The following will be considered:</p> <ul style="list-style-type: none"> <li>• The current municipal waste strategy and waste management service provision.</li> <li>• Current waste composition and arisings and future predictions.</li> <li>• Future waste management needs – based on analysis of the factors that affects it i.e. population, forth coming legislation.</li> <li>• Current waste management sites and the types of facilities in Plymouth and the surrounding area.</li> <li>• Opportunities to develop innovative sustainable waste management practices, added social value and reduced carbon impact.</li> </ul>
Which areas will be excluded from the review?	
What City and Council Priorities does the review relate to:	<ul style="list-style-type: none"> <li>• Deliver Growth</li> <li>• Raise Aspirations</li> <li>• Provide Value for Communities</li> </ul>
Identify links to other Council policies, projects or strategies:	The Draft Plymouth Plan Scheduled for Autumn 2014.
Who will benefit from the review	The City as a whole, as waste management affects every resident, business and visitors as well as the environment.

## Methodology

The method and approach of the review:	<p>The Consultants are leading the review with support as required by relevant officers and will:-</p> <ul style="list-style-type: none"> <li>• Review the current waste strategy and waste plan, in light of current legislation, population forecasts, current and emerging waste treatment and processing technologies and other factors affecting waste arisings to inform the revision of the waste strategy and inform the future Plymouth waste plan.</li> <li>• Facilitate Workshops/Consultation with Scrutiny, members,</li> </ul>
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	representation of stakeholders.
Witnesses and experts:	<p>Consultants to specify with guidance from Scrutiny and Officers, but will include:-</p> <ul style="list-style-type: none"> <li>• Senior Managers/Chief Officers;</li> <li>• Service users;</li> <li>• External partners;</li> <li>• Business representatives;</li> <li>• Voluntary and Community Groups;</li> <li>• Professional/Industry experts.</li> <li>• Members of the public</li> </ul>
Co-opted representatives:	To identify any potential co-opted representatives to be part of the Scrutiny Review Group.
Documents and/or reports for analysis e.g. internal/external reports or legislation):	<p>The following documents will assist with the review:-</p> <ul style="list-style-type: none"> <li>• Current Municipal Waste Management Strategy (2007 – 2030)</li> <li>• Waste Development Plan</li> <li>• Relevant legislation</li> <li>• Best Industry Practice – including Technically Economically, Environmentally Practicable (TEEP)</li> <li>• Performance plans and performance indicators;</li> <li>• Departmental service plans;</li> <li>• Consultation exercise evidence;</li> <li>• Costs and value for money</li> </ul>
Site visits:	Potential requirement
Consultations/Research:	Responsibility of the Commissioned Consultants, support will be provided by waste management officers.
Publicity:	On the Council's web site
Evaluation method	Evidenced based
Resource Requirements:	<ul style="list-style-type: none"> <li>• Lead Officers and support staff have been allocated</li> <li>• Officer time is allocated</li> <li>• £45k cost of the Consultants has been allocated.</li> <li>•</li> </ul>
Barriers and Risks:	Timeframe - critical in meeting the Plymouth Plan development schedule

## Timetable

Activity	Timescale / Date(s)	Intended Outcome(s)
Meeting 1:	w/c 3 March 2014	Inform the content and format for the scrutiny and stakeholder workshops
Meeting 2:	w/c 10 March 2014	Guidance for the waste strategy revise, waste forward plan and the draft waste strategy

Meeting 3:	w/c 24 March	Obtain amendments/approval of draft waste strategy revise
Draft report:	April 2014	
Meeting 5 (approve report):	April 2014	
Submit report to the Co-operative Scrutiny Board Meeting:		
Submit to Cabinet Meeting:		
Submit to other bodies/organisations:		
Scrutiny Panel to evaluate and track the outcomes of the Co-operative Review:		